



October 2021

Dear Parents and Carers

The Governing Body is responsible for both the conduct of the School and for promoting high standards. The Governing Body carries out its role by setting the vision for the School and then ensuring that the School works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the School and its community, by both supporting and constructively challenging the School, and by ensuring accountability and compliance. The Governing Body of our School is made up of Parent Governors, Staff Governors and Community Governors.

Three vacancies for Parent Governors have arisen on our Governing Body. The Governing Body is asking you to nominate someone with parental responsibility for a child at the School. If it receives more than three nominations, then a ballot will be held.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the Governing Body. At the moment the Governing Body is lacking Governors who have expertise in:

- national education policy
- how impact of the school's provision is assessed and measured
- working knowledge of the legal duties and responsibilities of a governor

If you are someone with the required experience, would you consider applying? Governors also need what is known as 'soft skills' – the ability to build relationships with a range of people, to work as part of a team, to question, and to make connections between different types of information. All Governors are expected to be able to read straightforward budget reports and data on school standards.

Our Governing Body expects Governors:

- to attend on average 3 termly meetings of the Governing Body
- visit the school formally for monitoring purposes up to three times per year
- visit the school informally at least twice a year
- commit to attend training courses, perform additional research as required and take part in monitoring

In return, our Governing Body commits to:

- provide you with a structured induction
- provide access to quality training via The National Governor's Association
- provide you with an experienced Governor as a mentor

To nominate someone, or submit a self-nomination, please complete and return the parent governor nomination form to Mrs S Mortimer (Sharon.mortimer@swans.bham.sch.uk). The form can be found here:

<https://www.swanshurst.org/governors-information/1111.html>

The deadline for nominations is 3pm on Friday 5th November.

Yours sincerely

Mr M Dunn
Headteacher

Swanshurst School
Brook Lane Billesley Birmingham B13 0TW

Phone: (0121) 464 2400

Email: enquiry@swans.bham.sch.uk

www.swanshurst.org

Headteacher: [Mr. M. Dunn](#)

