



# Swanshurst

## Homework Guide for Parents

At Swanshurst School, we recognise that learning takes place everywhere within and beyond the physical school environment. We therefore expect every pupil to continue their learning outside of school hours by completing their homework.

### Setting & Completing Homework Principles:

#### Teachers will ensure that:

- Homework links to current unit of study or is designed for pre/post learning or revision.
- Teachers need to teach pupils effective revision skills before revising for any assessments at home.
- Form tutors will monitor homework logs and check pupil planners weekly. Liaison where required with other relevant staff.
- All homework is set as a task on **Edulink**. See below for a guide to **Edulink** homework.
- Homework must be set with a 7-day deadline.
- Tasks and resources are suitably tailored to support the additional needs of **SEND** pupils.
- Instructions must be clear, detailing the task, due date and duration – how long the task should take.
- Homework is checked for quality and completion.
- Self-regulatory strategies are taught in regards to managing workload and planning tasks across the week. Additional support will be offered by pastoral team where needed.
- Students will be given a behaviour log and detention for non-completion of homework poor quality homework.
- Resources required are printed.

#### Pupils must:

- Write their homework in their planner, detailing a brief description and its due date.
- **Check Edulink** daily and complete homework before the due date.
- Where possible complete homework on the day it is set or plan homework completion across the week to avoid overloading.
- Open the task in Edulink and once homework task is finished, click '**Completed**'.
- Check the understanding with their teachers if they are unsure, well before the deadline.
- Ask a parent/carer to sign their planner if work is not complete in the time set for the duration of the task. Work can then stop.
- Complete homework in their homework books. These must then be brought to lessons.
- Complete online (*self-quizzing, MyMaths etc.*) electronically.
- Seek support through the school library and pastoral teams to access homework club if they are struggling to complete homework at home.
- Seek support from the **Learning Support Team** if they have additional learning needs and are struggling to access or complete homework.
- Contact their pastoral team if they are unable to complete online homework due to a lack of access to technology.



## Homework Schedule:

### Key Stage 3 (Year 7 & 8)

- Homework to be set weekly by all subjects. As a guide homework should be equivalent to:
  - Core subjects (*English, Maths & Science*) – 1 x 30 minutes a week
  - All non-core – 1 x 20 minutes a week
- Teachers of core subjects and languages (*Year 8 only*) will indicated to students which day homework will be set for their subject. This can be recorded in planners.
- Homework must have a 7-day deadline i.e. same lesson the following week.
- **Year 7 will have a phased introduction to homework:**

Weeks 1 and 2	<b>Work set:</b> Reading Numeracy Ninja / Spelling practice
Weeks 3 and 4	<b>Homework to be set in:</b> Art Computing Drama D/T Geography History MFL Music RS <b>Continue with:</b> Reading Numeracy Ninja / Spelling practice
Week 5 onwards	<b>Homework to be set in all subjects</b>

### Key Stage 4 (Year 9, 10 & 11)

- As a guide:
  - 1 x 60 minutes per core subject, with seperate Science being 3 x 40 minutes over the week
  - 1 x 40 minutes for non-core subjects
  - 1 x 50 minutes for 9E subjects
- Teachers will indicate to students which day homework will be set for their subject. Homework must have a 7-day deadline i.e. same lesson next week.
- Homework will not be set for the following subjects:
  - PSHE
  - Core PE
  - Core Computing
  - Core RS

### Key Stage 5

- 7 hours of homework per subject per week, this can include set tasks, revision, directed wider reading and independent study. Students should take all study periods in school to complete homework.



## Using Edulink One



The **Edulink One** homework section will operate as a standalone homework system where teachers will set homework. Students can see what homework has been set and when it is due, and they can also mark it as completed.

The **Student** and **Parent** will see the homework in a list format. This can be organised by clicking on each of the headings.

Due Date ↓	Name ↓	Subject & Class ↓	Available ↓	Submission ↓	Completed	Received
9 days ago 14/06/2023	Summative 1 Revision	Maths	09/06/2023 00:00 14 days ago	Not submitted	✗	

The student can then click on the text of the homework to read the homework requirements. To exit this just click on the **X** in the top right corner.

✗

**Noble gases group 0 homework**  
22/06/2023  
Science

Set by:  
S. Suleman

Description:  
Complete the worksheet

Once the student has completed the homework assignment they must click '**Completed**'. This is a vital step. Parents can only view set homework. For work that is to be returned, the teacher may ask for the work to be emailed or sent via **Microsoft Teams**.

Due Date ↓	Name ↓	Subject & Class ↓	Available ↓	Submission ↓	Completed	Received
274 Days Ago 22/09/2022	Separating mixtures	Science	16/09/2022 00:00 280 days ago	Submitted	✓	

Once the student has clicked completed they will need to wait for the teacher to review the work. If the teacher has an issue with the homework, then they will speak to the student and mark the work as received but not completed as per below.

Due Date ↓	Name ↓	Subject & Class ↓	Available ↓	Submission ↓	Completed	Received
274 Days Ago 22/09/2022	Separating mixtures	Science	16/09/2022 00:00 280 days ago	Submitted	✓	✗

If the teacher has received the completed work, or has seen the completed task, they will mark the work as completed and it will appear like so.

Due Date ↓	Name ↓	Subject & Class ↓	Available ↓	Submission ↓	Completed	Received
274 Days Ago 22/09/2022	Separating mixtures	Science	16/09/2022 00:00 280 days ago	Submitted	✓	✓

**Please note:** Students can add their own homework using the '**Add Homework**' option. This will not be reviewed by their teacher but can be used to help students create a study plan, self-assessments, etc.

